

### Adventures in Language Level IVB Scope and Sequence

Skill	Teacher Presentation Book	Workbook	Homework
<b>Words</b>			
• Vocabulary Development	72 <sup>A</sup> - 76 <sup>A</sup>	In Part A	41 <sup>3</sup> , 42 <sup>1</sup> , 44 <sup>1</sup>
• Synonyms	In Part A	Started in Part A, 56 <sup>2</sup> , 57 <sup>3</sup> - 59 <sup>3</sup> , 60 <sup>3</sup> , 61 <sup>3</sup>	Started in Part A, 44 <sup>2</sup> , 45 <sup>2</sup>
• Antonyms	Started in Part A, 38 <sup>A</sup> , 77 <sup>B</sup>	Started in Part A, 56 <sup>2</sup> , 57 <sup>3</sup> , 58 <sup>3</sup> - 60 <sup>3</sup> , 61 <sup>3</sup> , 77 <sup>1</sup>	44 <sup>2</sup> , 45 <sup>2</sup>
• Homonyms	Started in Part A, 62 <sup>E</sup> , 63 <sup>E</sup> , 64 <sup>E</sup> , 65 <sup>E</sup>	Started in Part A, 39 <sup>4</sup> , 62 <sup>6</sup> - 65 <sup>6</sup> , 72 <sup>3</sup> , 75 <sup>3</sup>	Started in Part A, 46 <sup>2</sup> , 46 <sup>3</sup> ,
• Acronyms	In Part A		
• Compound words	In Part A	In Part A	
• Contractions	41 <sup>F</sup> , 42 <sup>E</sup>	41 <sup>3</sup> , 42 <sup>4</sup> , 46 <sup>6</sup> , 75 <sup>3</sup>	53 <sup>3</sup> - 55 <sup>3</sup>
• Root words	Started in Part A, 38 <sup>B</sup> - 40 <sup>B</sup> , 69 <sup>C</sup> , 70 <sup>C</sup> , 71 <sup>D</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 69 <sup>2</sup> , 70 <sup>2</sup> , 71 <sup>3</sup>	40 <sup>1</sup> , 41 <sup>3</sup> , 43 <sup>1</sup> , 46 <sup>1</sup> - 48 <sup>1</sup>
• Prefixes	Started in Part A, 38 <sup>B</sup> - 40 <sup>B</sup> , 70 <sup>C</sup>	In Part A	40 <sup>3</sup> , 41 <sup>3</sup> , 46 <sup>1</sup> - 48 <sup>1</sup>
• Suffixes	Started in Part A, 38 <sup>B</sup> - 40 <sup>B</sup> , 70 <sup>C</sup>	38 <sup>1</sup> , 39 <sup>1</sup> , 40 <sup>1</sup>	43 <sup>1</sup> , 45 <sup>1</sup> , 46 <sup>1</sup> - 48 <sup>1</sup>
• Syllables	80 <sup>B</sup>		
o closed syllables	46 <sup>B</sup> , 47 <sup>B</sup> , 49 <sup>B</sup>	46 <sup>1</sup> - 49 <sup>1</sup> , 61 <sup>4</sup> - 63 <sup>4</sup>	
o open syllables	47 <sup>B</sup> , 49 <sup>B</sup>	47 <sup>1</sup> , 48 <sup>1</sup> , 49 <sup>1</sup> , 61 <sup>4</sup> , 62 <sup>4</sup> , 63 <sup>4</sup>	
o containing le	48 <sup>B</sup> , 49 <sup>B</sup>	48 <sup>1</sup> , 61 <sup>4</sup> - 63 <sup>4</sup>	
• Meaning from context	In Part A	In Part A	
• Meaning from inference	In Part A	In Part A	
<b>Grammar and Word Usage</b>			
• noun/pronoun agreement	In Part A	In Part A	
• subject/verb agreement (tense)	In Part A	In Part A	In Part A

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• noun/verb agreement (singular or plural)	In Part A	In Part A	In Part A
• subject/verb agreement (singular or plural)	In Part A	In Part A	
• often confused words such as teach/learn, then/than, all ways/always	In Part A	In Part A	In Part A
• irregular inflections (past tenses)	In Part A	In Part A 39 <sup>4</sup>	In Part A
• comparatives	In Part A	In Part A	
• superlatives	In Part A	In Part A	In Part A
• pronouns	In Part A	In Part A	In Part A
• noun followed by extraneous pronoun	In Part A	In Part A	In Part A
• irregular plural	In Part A	In Part A	
• non-word	In Part A	In Part A	In Part A
• extraneous word			In Part A
• double negatives	In Part A	In Part A	
<b>Thinking Skills</b>			
• Mind Bogglers--Key words	In Part A		
• Who's the Audience?	In Part A		
• Why was it Written? (purpose)	In Part A		
• Grammar Island (oral word usage)	In Part A		
• Climb the Ladder (classification)	In Part A		
• Find the Connection (analogies)	In Part A		
• Memory Magic (mnemonics)	39 <sup>A</sup> - 44 <sup>A</sup> , 78 <sup>B</sup>		
• Imagine This (idioms)	45 <sup>A</sup> - 49 <sup>A</sup>		

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• Promises, Dares, Flattery (tricks in advertising)	56 <sup>A</sup> - 59 <sup>A</sup>		
• Fiction or Non-fiction	59 <sup>A</sup> - 61 <sup>A</sup>		
• Contradiction Constable (contradictions)	62 <sup>A</sup> - 64 <sup>A</sup>		
• Stand and Report (selecting appropriate reference materials)	67 <sup>A</sup> - 69 <sup>A</sup>		
• Hand Jives (mnemonics)	70 <sup>A</sup> , 71 <sup>A</sup>		
• Great Vocabulary Quiz Show	72 <sup>A</sup> - 76 <sup>A</sup>		
<b>Sentences</b>			
• Sentence not a sentence	In Part A	In Part A	In Part A
• Subject/predicate	In Part A	In Part A	In Part A
• Declarative sentences	In Part A	In Part A	In Part A
• Interrogative sentences	In Part A	In Part A	In Part A
• Exclamatory sentences	In Part A	In Part A	In Part A
• Imperative sentences	In Part A	In Part A	In Part A
• Simple sentences	In Part A	In Part A	In Part A
o compound subject	Started in Part A, 70 <sup>B</sup> , 71 <sup>B</sup>	In Part A	74 <sup>2</sup> ,
o compound predicate	Started in Part A, 70 <sup>B</sup> , 71 <sup>B</sup>	Started in Part A, 76 <sup>2</sup> ,	In Part A
• Compound sentences	Started in Part A, 70 <sup>B</sup> , 71 <sup>B</sup>	Started in Part A, 72 <sup>3</sup>	Started in Part A, 74 <sup>2</sup>
• Complex sentences	Started in Part A, 70 <sup>B</sup> , 71 <sup>B</sup>	Started in Part A, 76 <sup>2</sup>	Started in Part A, 80 <sup>1</sup>
• Main clauses	In Part A	In Part A	In Part A
• Subordinate clauses	In Part A	In Part A	In Part A
• Sentence combining	Started in Part A, 64 <sup>B</sup> , 68 <sup>B</sup> - 71 <sup>B</sup>	Started in Part A, 64 <sup>1</sup> , 68 <sup>1</sup> , 69 <sup>1</sup> - 71 <sup>1</sup> , 76 <sup>2</sup>	Started in Part A, 74 <sup>2</sup> , 76 <sup>1</sup> , 77 <sup>1</sup> , 80 <sup>1</sup>
• Misplaced modifiers	In Part A	In Part A	
• Redundant information	In Part A	In Part A	
• Analyzing sentences for parts of speech	66 <sup>D</sup> , 67 <sup>D</sup> , 69 <sup>D</sup>	66 <sup>4</sup> , 67 <sup>3</sup> , 68 <sup>4</sup> , 69 <sup>3</sup> , 70 <sup>3</sup> , 71 <sup>4</sup> , 75 <sup>2</sup>	71 <sup>3</sup> - 73 <sup>3</sup>

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<b>Parts of Speech</b>			
• Nouns	Started in Part A, 39 <sup>C</sup> , 41 <sup>G</sup> , 42 <sup>D</sup> , 66 <sup>D</sup> , 77 <sup>B</sup> , 79 <sup>B</sup>	Started in Part A, 77 <sup>1</sup>	In Part A
○ proper nouns	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup>	In Part A	
○ plural nouns	38 <sup>C</sup> , 41 <sup>B</sup> , 42 <sup>B</sup> , 43 <sup>E</sup> , 44 <sup>B</sup> , 44 <sup>F</sup> , 45 <sup>B</sup> , 45 <sup>D</sup>	42 <sup>1</sup> , 43 <sup>1</sup> , 43 <sup>5</sup> , 44 <sup>1</sup> , 44 <sup>5</sup> , 45 <sup>1</sup> , 45 <sup>3</sup> , 48 <sup>3</sup> , 49 <sup>1</sup> , 58 <sup>4</sup> , 59 <sup>1</sup> , 72 <sup>3</sup>	47 <sup>3</sup> , 48 <sup>3</sup> , 49 <sup>2</sup> , 49 <sup>3</sup>
○ possessive nouns	41 <sup>C</sup> , 42 <sup>C</sup> , 43 <sup>E</sup> , 44 <sup>F</sup> , 45 <sup>D</sup>	41 <sup>1</sup> , 42 <sup>2</sup> , 43 <sup>5</sup> , 44 <sup>5</sup> , 45 <sup>3</sup>	47 <sup>2</sup> , 48 <sup>2</sup> , 48 <sup>3</sup> , 49 <sup>1</sup> , 49 <sup>3</sup>
• Pronouns	Started in Part A, 39 <sup>C</sup> , 41 <sup>G</sup> , 42 <sup>D</sup> , 57 <sup>B</sup> , 58 <sup>B</sup> , 66 <sup>D</sup>	Started in Part A, 58 <sup>1</sup> , 59 <sup>1</sup> - 62 <sup>5</sup> , 63 <sup>5</sup> , 64 <sup>5</sup> , 65 <sup>2</sup> , 73 <sup>3</sup> , 76 <sup>1</sup>	53 <sup>1</sup> , 56 <sup>3</sup> - 58 <sup>3</sup> , 62 <sup>1</sup> , 63 <sup>1</sup> , 72 <sup>1</sup>
○ personal (singular and plural)	Started in Part A, 41 <sup>G</sup> , 56 <sup>B</sup> - 58 <sup>B</sup> , 62 <sup>D</sup>	41 <sup>1</sup> , 42 <sup>5</sup> , 44 <sup>4</sup> , 62 <sup>5</sup> - 64 <sup>5</sup> , 65 <sup>2</sup> , 76 <sup>1</sup>	53 <sup>1</sup> , 56 <sup>3</sup> , 57 <sup>5</sup> , 58 <sup>3</sup>
○ possessive (singular and plural)	56 <sup>B</sup> - 58 <sup>B</sup> , 62 <sup>D</sup>	56 <sup>1</sup> , 62 <sup>5</sup> - 64 <sup>5</sup> , 76 <sup>1</sup>	56 <sup>3</sup> - 58 <sup>3</sup> , 64 <sup>1</sup>
○ indefinite (singular and plural)	57 <sup>B</sup> , 58 <sup>B</sup> , 62 <sup>D</sup>	57 <sup>1</sup> , 62 <sup>5</sup>	71 <sup>1</sup>
○ interrogative	58 <sup>B</sup> , 62 <sup>D</sup>	58 <sup>1</sup> , 63 <sup>5</sup>	72 <sup>1</sup>
○ demonstrative	58 <sup>B</sup> , 62 <sup>D</sup>	58 <sup>1</sup> , 63 <sup>5</sup> , 64 <sup>5</sup> , 76 <sup>1</sup>	72 <sup>1</sup>
○ subjective	59 <sup>B</sup> , 60 <sup>B</sup> , 62 <sup>D</sup>	59 <sup>1</sup> , 62 <sup>5</sup> - 64 <sup>5</sup> , 65 <sup>2</sup> , 73 <sup>3</sup>	61 <sup>2</sup>
○ objective	60 <sup>B</sup> , 62 <sup>D</sup>	60 <sup>1</sup> , 63 <sup>5</sup> , 64 <sup>5</sup> , 65 <sup>2</sup> ,	63 <sup>1</sup>
• Verbs	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 47 <sup>C</sup> , 66 <sup>D</sup> , 69 <sup>E</sup> , 79 <sup>B</sup>	Started in Part A, 45 <sup>2</sup> , 45 <sup>5</sup> , 46 <sup>5</sup> , 47 <sup>5</sup> , 47 <sup>6</sup> , 48 <sup>6</sup> , 56 <sup>5</sup> , 57 <sup>6</sup> , 58 <sup>4</sup>	50 <sup>3</sup>
○ verb phrases	43 <sup>D</sup> , 44 <sup>D</sup>	43 <sup>3</sup> , 45 <sup>2</sup> , 45 <sup>5</sup> , 46 <sup>5</sup> , 47 <sup>5</sup> , 48 <sup>6</sup> , 56 <sup>5</sup> , 57 <sup>6</sup> , 58 <sup>4</sup> , 60 <sup>4</sup>	50 <sup>3</sup> , 75 <sup>2</sup> - 77 <sup>2</sup>
• helping verbs	43 <sup>D</sup>	43 <sup>3</sup> , 60 <sup>4</sup>	
• main verbs	43 <sup>D</sup>	43 <sup>3</sup> , 60 <sup>4</sup>	
○ participles	65 <sup>B</sup> - 69 <sup>B</sup>	65 <sup>1</sup> , 76 <sup>1</sup>	75 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>2</sup> , 76 <sup>3</sup> , 77 <sup>2</sup> , 77 <sup>3</sup>
• present	65 <sup>B</sup> - 69 <sup>B</sup> , 77 <sup>B</sup>	65 <sup>1</sup> , 77 <sup>1</sup>	50 <sup>1</sup> , 75 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>2</sup> , 76 <sup>3</sup> , 77 <sup>2</sup> , 77 <sup>3</sup>
• past	65 <sup>B</sup> - 69 <sup>B</sup>	65 <sup>1</sup> , 76 <sup>1</sup>	

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○ participial phrases	66 <sup>B</sup> - 71 <sup>B</sup>	66 <sup>1</sup> , 67 <sup>1</sup> , 69 <sup>1</sup>	78 <sup>1</sup> - 80 <sup>1</sup>
● Verb tenses			
○ present	44 <sup>D</sup> , 47 <sup>E</sup> , 48 <sup>E</sup> , 56 <sup>D</sup> - 59 <sup>D</sup> , 69 <sup>E</sup>	44 <sup>3</sup> , 45 <sup>5</sup> - 47 <sup>5</sup> , 47 <sup>6</sup> , 60 <sup>5</sup>	50 <sup>3</sup> , 59 <sup>3</sup>
○ past	38 <sup>C</sup> , 45 <sup>C</sup> , 56 <sup>D</sup> - 59 <sup>D</sup>	45 <sup>2</sup> , 46 <sup>5</sup> , 47 <sup>5</sup> , 48 <sup>2</sup> , 48 <sup>6</sup> , 49 <sup>2</sup> , 56 <sup>5</sup> , 58 <sup>4</sup> ,	51 <sup>1</sup> , 51 <sup>3</sup> , 60 <sup>3</sup>
● regular	47 <sup>C</sup> , 48 <sup>C</sup>	47 <sup>2</sup>	
● irregular	49 <sup>C</sup> , 69 <sup>E</sup>	49 <sup>2</sup> , 69 <sup>4</sup> , 70 <sup>5</sup> , 71 <sup>6</sup> , 49 <sup>C</sup> , 75 <sup>3</sup>	50 <sup>2</sup> , 51 <sup>2</sup> , 52 <sup>2</sup> , 78 <sup>2</sup> , 79 <sup>2</sup> , 80 <sup>2</sup>
○ future	46 <sup>C</sup> , 48 <sup>D</sup> , 49 <sup>E</sup> , 56 <sup>D</sup> - 59 <sup>D</sup> , 69 <sup>E</sup>	46 <sup>2</sup> , 49 <sup>6</sup> , 57 <sup>6</sup> , 59 <sup>5</sup> , 61 <sup>5</sup>	52 <sup>1</sup> , 52 <sup>3</sup>
○ maintaining consistent tense	47 <sup>E</sup> , 48 <sup>E</sup> , 56 <sup>D</sup> , 57 <sup>B</sup> , 58 <sup>D</sup> - 60 <sup>D</sup> , 59 <sup>C</sup> , 61 <sup>D</sup>	Started in Part A, 38 <sup>4</sup>	In Part A
● subject/verb agreement (singular or plural)	Started in Part A, 38 <sup>C</sup>	Started in Part A, 38 <sup>2</sup> , 38 <sup>4</sup> , 39 <sup>4</sup>	54 <sup>1</sup>
● Articles	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup>	In Part A	
● Adjectives	Started in Part A, 42 <sup>D</sup> , 66 <sup>D</sup> , 77 <sup>B</sup> , 79 <sup>B</sup>	Started in Part A, 77 <sup>1</sup>	
○ Comparative	Started in Part A, 39 <sup>C</sup> , 40 <sup>C</sup> , 41 <sup>D</sup>	39 <sup>2</sup> - 41 <sup>2</sup> , 56 <sup>4</sup>	53 <sup>2</sup> , 54 <sup>2</sup>
○ Superlative	Started in Part A, 39 <sup>C</sup> , 40 <sup>C</sup> , 41 <sup>D</sup>	39 <sup>2</sup> , 40 <sup>2</sup> , 41 <sup>2</sup> , 56 <sup>4</sup>	53 <sup>2</sup> , 54 <sup>2</sup>
● Adverbs	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup> , 79 <sup>B</sup>	In Part A	
○ Comparative	42 <sup>D</sup> , 43 <sup>C</sup> , 44 <sup>C</sup>	42 <sup>3</sup> , 43 <sup>2</sup> , 44 <sup>2</sup> , 57 <sup>5</sup>	55 <sup>1</sup> , 55 <sup>2</sup>
○ Superlative	42 <sup>D</sup> , 43 <sup>C</sup> , 44 <sup>C</sup>	42 <sup>3</sup> , 43 <sup>2</sup> , 44 <sup>2</sup> , 57 <sup>5</sup>	55 <sup>1</sup> , 55 <sup>2</sup>
● Comparatives (adjectives and adverbs)	39 <sup>C</sup> , 66 <sup>E</sup>	66 <sup>5</sup>	
● Superlatives (adjectives and adverbs)	39 <sup>C</sup> , 67 <sup>E</sup>	67 <sup>5</sup>	
● Prepositional phrases	Started in Part A, 39 <sup>C</sup> , 66 <sup>D</sup> , 70 <sup>B</sup> , 71 <sup>B</sup> , 79 <sup>B</sup>	Started in Part A, 76 <sup>1</sup>	Started in Part A, 71 <sup>3</sup>

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• Prepositions	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup>	In Part A	
• Object of a preposition	Started in Part A, 42 <sup>D</sup>	In Part A	
• Conjunctions	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup>	In Part A	In Part A
○ common conjunctions	In Part A	In Part A	In Part A
○ two part conjunctions	In Part A	In Part A	
○ coordinating conjunctions	In Part A	In Part A	In Part A
○ subordinating conjunctions	In Part A	In Part A	In Part A
• Interjections	Started in Part A, 39 <sup>C</sup> , 42 <sup>D</sup> , 66 <sup>D</sup>	In Part A	
• Appositives	61 <sup>B</sup> , 63 <sup>B</sup> , 64 <sup>B</sup> , 70 <sup>B</sup> , 71 <sup>B</sup>	61 <sup>1</sup> , 63 <sup>1</sup> , 64 <sup>1</sup>	73 <sup>1</sup> , 80 <sup>1</sup>
• Appositive phrases,	62 <sup>B</sup> - 64 <sup>B</sup> , 70 <sup>B</sup> , 71 <sup>B</sup>	62 <sup>1</sup> - 64 <sup>1</sup>	74 <sup>1</sup> - 77 <sup>1</sup>
<b>Sentence Formulas*</b>			
• n. + v.	In Part A	In Part A	In Part A
• art. + adj. + n. +v.	In Part A	In Part A	In Part A
• art. + adj. + n. +v + adv.	In Part A	In Part A	In Part A
• art. + adj. + n. + v. + pp.	In Part A	In Part A	In Part A
• art. + adj. + n. + conj. + art. + adj. + n. + v. + adv.		In Part A	39 <sup>3</sup> ,
• art. + adj. + n. + v. + conj. + v. + pp.		In Part A	In Part A
• art. + n. + v. + adj. + conj. + adj.		In Part A	38 <sup>3</sup> ,
• Proper n. + conj. + pron. + v. +pp.		In Part A	38 <sup>3</sup> ,
• Proper n. + conj. + proper n. + v. +pp.		In Part A	
• art. + adj. + n. + pp. +v. + adv.		In Part A	

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• pron. + v. + art. + n. + pp.		In Part A	
• pp + pron. + v. + adv.		In Part A	39 <sup>3</sup>
• pron. + v. + conj. + v. + pp.		In Part A	
• art. + n. + v. + adj. + conj. + adj. + n. + pp.		In Part A	
• n. + conj. + n. + v. + pp		In Part A	In Part A
• art. + adj. + adj. + n. + v. + v. + adv. + pp.		In Part A	
• n. + conj. + pron. + v. +pp.		In Part A	In Part A
• art. + n. + v. + adv. + conj. + v.			In Part A
• art. + n. + v. + adv. + conj. + v. + adv. + pp.			In Part A
• n. + v. + adv. + pp.			In Part A
• art. + n. + v. + adv. + conj. + adv. + pp.			In Part A
• art. + n. + v. + adv. + conj. + adv.			In Part A
<b>Paragraphs</b>			
• basic structure	In Part A		
• indenting	Started in Part A, 42 <sup>G</sup>	In Part A	
• topic sentence (main idea)	Started in Part A, 38 <sup>D</sup>	In Part A	In Part A
• hook	In Part A	In Part A	In Part A
• detail sentences	Started in Part A, 38 <sup>D</sup>	In Part A	41 <sup>2</sup> - 43 <sup>2</sup>
• extraneous information	In Part A	In Part A	
• closing sentences (conclusion)	Started in Part A, 38 <sup>D</sup>	In Part A	38 <sup>2</sup> - 40 <sup>2</sup>

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<b>Multi-paragraph Passages</b>			
• basic structure	Started in Part A, 38 <sup>D</sup> , 38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup>	51	
• hook	Started in Part A, 38 <sup>D</sup> , 38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	38 <sup>5</sup> , 39 <sup>5</sup> , 41 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 46 <sup>7</sup> , 51, 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>	
• introductory paragraph	Started in Part A, 38 <sup>D</sup> , 38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	41 <sup>5</sup> , 51, 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>	
○ thesis statement	Started in Part A, 38 <sup>D</sup> , 38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 51 <sup>C</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	38 <sup>5</sup> , 39 <sup>5</sup> , 41 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 46 <sup>7</sup> , 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>	
• detail paragraphs	Started in Part A, 38 <sup>D</sup> , 38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	41 <sup>5</sup> , 51, 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>	
• closing paragraph (conclusion)	38 <sup>H</sup> , 39 <sup>D</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	41 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 46 <sup>7</sup> , 51, 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>	
• transitions	38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>D</sup> , 40 <sup>F</sup> , 41 <sup>E</sup> , 41 <sup>H</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	38 <sup>5</sup> , 39 <sup>5</sup> , 41 <sup>5</sup> , 44 <sup>5</sup>	

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<b>Quotations/Dialog</b>			
<ul style="list-style-type: none"> <li>• Quotation Marks (Starred tasks are onomatopoeia.)</li> </ul>	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , *59 <sup>1</sup> - *61 <sup>1</sup> , 65 <sup>7</sup>
<ul style="list-style-type: none"> <li>• dialog stems at the end</li> </ul>	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 44 <sup>3</sup>
<ul style="list-style-type: none"> <li>• dialog stems at the beginning</li> </ul>	In Part A	In Part A	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 59 <sup>1</sup> , 60 <sup>1</sup> , 61 <sup>1</sup>
<ul style="list-style-type: none"> <li>• dialog stems in the middle</li> </ul>	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 44 <sup>3</sup>
<ul style="list-style-type: none"> <li>• punctuating quotations</li> </ul>	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 59 <sup>1</sup> , 60 <sup>1</sup> , 61 <sup>1</sup>
<ul style="list-style-type: none"> <li>• capitalizing quotations</li> </ul>	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 59 <sup>1</sup> , 60 <sup>1</sup> , 61 <sup>1</sup>
<ul style="list-style-type: none"> <li>• Words for said</li> </ul>	In Part A	In Part A	
<ul style="list-style-type: none"> <li>• Words for asked</li> </ul>	In Part A	In Part A	
<ul style="list-style-type: none"> <li>• Identifying narrative and dialog</li> </ul>	45 <sup>E</sup> , 46 <sup>D</sup> - 49 <sup>D</sup>	45 <sup>4</sup> , 46 <sup>3</sup> , 47 <sup>3</sup> , 48 <sup>4</sup> , 49 <sup>4</sup>	
<ul style="list-style-type: none"> <li>• Balancing narrative and dialog</li> </ul>	45 <sup>E</sup> , 46 <sup>D</sup> , 47 <sup>D</sup> , 48 <sup>D</sup> , 49 <sup>D</sup>	46 <sup>4</sup> , 47 <sup>4</sup> , 48 <sup>5</sup> , 49 <sup>5</sup>	
<ul style="list-style-type: none"> <li>• indenting for new speaker</li> </ul>	45 <sup>E</sup> , 46 <sup>D</sup> , 47 <sup>D</sup> , 48 <sup>D</sup> , 49 <sup>D</sup>		
<b>Figurative Language</b>			
<ul style="list-style-type: none"> <li>• Similes</li> </ul>	Started in Part A, 38 <sup>E</sup> , 38 <sup>H</sup> , 41 <sup>H</sup> , 66 <sup>C</sup> , 71 <sup>C</sup>	Started in Part A, 38 <sup>3</sup> , 41 <sup>5</sup> , 43 <sup>4</sup> , 56 <sup>3</sup>	56 <sup>1</sup> - 58 <sup>1</sup>
<ul style="list-style-type: none"> <li>• Metaphors</li> </ul>	Started in Part A, 38 <sup>E</sup> , 38 <sup>H</sup> , 41 <sup>H</sup> , 66 <sup>C</sup> , 71 <sup>C</sup>	Started in Part A, 38 <sup>3</sup> , 41 <sup>5</sup> , 56 <sup>3</sup> , 57 <sup>4</sup>	56 <sup>2</sup> - 58 <sup>2</sup>
<ul style="list-style-type: none"> <li>• Onomatopoeia</li> </ul>	Started in Part A, 38 <sup>H</sup> , 41 <sup>H</sup> , 66 <sup>C</sup> , 71 <sup>C</sup>	41 <sup>5</sup> ,	59 <sup>1</sup> - 61 <sup>1</sup>
<ul style="list-style-type: none"> <li>• Alliteration</li> </ul>	38 <sup>E</sup> , 38 <sup>H</sup> , 39 <sup>E</sup> , 40 <sup>E</sup> , 41 <sup>H</sup> , 66 <sup>C</sup> , 71 <sup>C</sup> ,	39 <sup>3</sup> , 40 <sup>3</sup> , 41 <sup>5</sup> ,	59 <sup>2</sup> - 61 <sup>2</sup>
<ul style="list-style-type: none"> <li>• Hyperbole</li> </ul>	66 <sup>C</sup> , 67 <sup>C</sup> , 68 <sup>C</sup> , 71 <sup>C</sup>	66 <sup>2</sup> - 68 <sup>2</sup> , 68 <sup>6</sup>	71 <sup>2</sup> , 72 <sup>2</sup> , 73 <sup>2</sup>
<ul style="list-style-type: none"> <li>• Personification</li> </ul>	71 <sup>C</sup> , 72 <sup>B</sup> , 72 <sup>D</sup> , 73 <sup>B</sup> , 73 <sup>D</sup>	71 <sup>2</sup> , 72 <sup>1</sup> , 73 <sup>1</sup>	

<b>Writing for Fluency/Writing Projects</b>			
<b>Narratives</b>			
• Problem centered	Started in Part A, 50-55*, 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 68 <sup>6</sup>	
Elements of problem-centered circle story	50 <sup>A</sup> - 53 <sup>A</sup>	51	
• title	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• setting	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• characters	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• balance dialog and narrative	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup>	51	
• plot	50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 68 <sup>6</sup> , 73 <sup>4</sup> ,	
• beginning (problem)	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	Started in Part A, 51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• middle (trying to solve problem)	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	Started in Part A, 51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• end (solution to problem, feelings)	Started in Part A, 50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	Started in Part A, 51, 68 <sup>6</sup> , 73 <sup>4</sup>	
• resolution	50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup> , 72 <sup>D</sup> , 73 <sup>D</sup>	51, 73 <sup>4</sup>	
• theme	50 <sup>C</sup> , 51 <sup>C</sup> , 52 <sup>B</sup>	51	
• what comes next	In Part A		
• story changer	In Part A	In Part A	
• memorable experience	In Part A	In Part A	
• personal timeline	In Part A	In Part A	
• writing a biography	In Part A	In Part A	
• retelling a story	In Part A		

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• tall tales	67 <sup>G</sup> , 68 <sup>E</sup> , 69 <sup>G</sup> , 70 <sup>E</sup> , 71 <sup>F</sup>	68 <sup>6</sup> , 69 <sup>5</sup>	
• Personification tale	72 <sup>D</sup> , 73 <sup>D</sup> , 74 <sup>C</sup> , 75 <sup>C</sup>	73 <sup>4</sup>	
<b>Letters</b>			
• Friendly letter	In Part A	Started in Part A, 75 <sup>3</sup>	In Part A
• Envelope	In Part A	Started in Part A, 74 <sup>2</sup>	
• Letter of invitation	In Part A	Started in Part A, 72 <sup>3</sup>	In Part A
• Thank you letter	In Part A	Started in Part A, 73 <sup>3</sup>	In Part A
• Letter of concern	In Part A	Started in Part A, 76 <sup>3</sup>	
<b>Expository Writing</b>			
• Summaries	In Part A	In Part A	
• Giving directions	In Part A	In Part A	
• Writing instructions	In Part A	In Part A	
• Personal response to text	In Part A	In Part A	
• Compare and contrast	59 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup>	60 <sup>6</sup> , 60 <sup>7</sup> , 60 <sup>8</sup> , 61 <sup>6</sup> , 61 <sup>7</sup> , 61 <sup>8</sup>	
<b>Descriptive Writing</b>			
• Descriptive Passage--Place	38 <sup>G</sup> , 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 41 <sup>H</sup> , 42 <sup>G</sup> , 43 <sup>G</sup> ,	38 <sup>5</sup> , 39 <sup>5</sup> , 40 <sup>5</sup> , 41 <sup>5</sup> ,	
• Descriptive Passage--Person	44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>F</sup> , 47 <sup>G</sup>	44 <sup>6</sup> , 45 <sup>6</sup> , 46 <sup>7</sup> , 47 <sup>7</sup>	
<b>Persuasive Writing</b>			
• Writing an argument	63 <sup>G</sup> , 63 <sup>G</sup> - 66 <sup>G</sup>	64 <sup>7</sup> , 65 <sup>7</sup>	
<b>Journal Writing</b>			
	In Part A		
<b>Newspaper Article</b>			
	56 <sup>F</sup> - 58 <sup>F</sup>	57 <sup>7</sup> , 58 <sup>6</sup>	

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<b>Poetry Writing</b>				
• Diamante	77 <sup>D</sup>	77 <sup>1</sup> , 77 <sup>2</sup>		
• Acrostic poem	78 <sup>C</sup>	78 <sup>1</sup>		
• Concrete poem	79 <sup>C</sup>	79 <sup>1</sup>		
• Haiku	80 <sup>C</sup>			
<b>The Writing Process</b>				
<b>Prewriting Activities</b>				
• Analysis of a model/modeling	Started in Part A, 38 <sup>G</sup> , 44 <sup>G</sup> , 50 <sup>A</sup> , 50 <sup>D</sup> , 56 <sup>F</sup> , 59 <sup>F</sup> , 63 <sup>G</sup> , 67 <sup>F</sup> , 77 <sup>D</sup> , 78 <sup>C</sup> , 79 <sup>C</sup> , 80 <sup>C</sup>	In Part A		
• Using key words to organize information	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 59 <sup>F</sup> - 61 <sup>F</sup>	Started in Part A, 38 <sup>5</sup> - 40 <sup>5</sup>		
• Information wheels	In Part A	In Part A		
• Brainstorming	Started in Part A, 77 <sup>B</sup> , 77 <sup>D</sup> , 77 <sup>E</sup> , 78 <sup>C</sup> , 79 <sup>C</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>	In Part A		
• Maps	In Part A			
• Timelines	In Part A	In Part A		
• Plans	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 50 <sup>C</sup> , 51 <sup>C</sup> , 57 <sup>F</sup> - 61 <sup>F</sup> , 63 <sup>G</sup> - 65 <sup>G</sup> , 67 <sup>G</sup> , 68 <sup>E</sup> , 72 <sup>D</sup> , 73 <sup>D</sup> , 77 <sup>E</sup>	Started in Part A, 38 <sup>5</sup> - 40 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 46 <sup>7</sup> , 57 <sup>6</sup> , 58 <sup>6</sup> , 60 <sup>8</sup> , 61 <sup>8</sup> , 64 <sup>7</sup> , 65 <sup>7</sup> , 68 <sup>6</sup> , 77 <sup>1</sup> , 79 <sup>1</sup>		
• Story diagram	In Part A	In Part A		
• Graphic Organizer	38 <sup>H</sup> - 40 <sup>F</sup> , 44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 78 <sup>D</sup> ,	38 <sup>5</sup> - 40 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 72 <sup>2</sup> , 78 <sup>1</sup> ,		
• Charts	59 <sup>F</sup> , 60 <sup>F</sup>	60 <sup>7</sup> , 61 <sup>7</sup>		
• Using a writing prompt	Started in Part A, 38 <sup>H</sup> - 40 <sup>F</sup> , 44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>F</sup> , 50 <sup>B</sup> , 51 <sup>B</sup> , 57 <sup>F</sup> - 61 <sup>F</sup> , 63 <sup>G</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>	38 <sup>5</sup> , 39 <sup>5</sup> , 40 <sup>5</sup> , 44 <sup>6</sup> , 45 <sup>6</sup> , 57 <sup>7</sup> , 58 <sup>6</sup> , 60 <sup>6</sup> , 61 <sup>6</sup> , 64 <sup>7</sup> , 65 <sup>7</sup>		
• Writing to a time limit	57 <sup>F</sup> , 58 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup>			

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<b>Drafting</b>	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 52 <sup>B</sup> , 57 <sup>F</sup> , 58 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup> , 68 <sup>E</sup> , 73 <sup>D</sup> , 77 <sup>D</sup> , 77 <sup>E</sup> , 78 <sup>D</sup> , 79 <sup>C</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>	77 <sup>2</sup> ,	
<b>Editing</b>			
• self editing	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 44 <sup>G</sup> , 45 <sup>G</sup> , 46 <sup>D</sup> , 52 <sup>B</sup> , 57 <sup>F</sup> , 58 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup> , 68 <sup>E</sup> , 69 <sup>G</sup> , 73 <sup>D</sup>	72 <sup>3</sup> , 73 <sup>3</sup> , 74 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	50 <sup>3</sup> , 51 <sup>3</sup>
• peer editing	41 <sup>H</sup> , 47 <sup>G</sup> , 53 <sup>B</sup> , 69 <sup>G</sup> , 74 <sup>C</sup>		
• guided editing	Started in Part A, 41 <sup>H</sup> , 47 <sup>G</sup> , 53 <sup>B</sup> , 57 <sup>F</sup> , 60 <sup>F</sup> , 64 <sup>G</sup> , 69 <sup>G</sup> , 74 <sup>C</sup> , 77 <sup>D</sup> , 77 <sup>E</sup> , 78 <sup>D</sup> , 79 <sup>C</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>		
• editing checklist	Started in Part A, 41 <sup>H</sup> , 47 <sup>G</sup> , 53 <sup>B</sup> , 57 <sup>F</sup> , 58 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup> , 69 <sup>G</sup> , 74 <sup>C</sup>	Started in Part A, 41 <sup>5</sup> , 47 <sup>7</sup> , 53, 57 <sup>8</sup> , 58 <sup>6</sup> , 61 <sup>8</sup> , 64 <sup>8</sup> , 65 <sup>8</sup> , 69 <sup>5</sup> , 74 <sup>3</sup>	
<b>Proofreading</b>			
• self proofreading	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup> , 52 <sup>B</sup> , 57 <sup>F</sup> , 58 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup> , 73 <sup>D</sup>	72 <sup>3</sup> , 73 <sup>3</sup> , 74 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	46 <sup>3</sup>
• guided proofreading	Started in Part A, 42 <sup>G</sup> , 48 <sup>G</sup> , 54, 57 <sup>F</sup> , 60 <sup>F</sup> , 64 <sup>G</sup> , 70 <sup>E</sup> , 75 <sup>C</sup> , 77 <sup>D</sup> , 77 <sup>E</sup> , 78 <sup>D</sup> , 79 <sup>C</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>		
• proofreading checklist	Started in Part A, 42 <sup>G</sup> , 48 <sup>G</sup> , 54, 57 <sup>F</sup> , 60 <sup>F</sup> , 61 <sup>F</sup> , 64 <sup>G</sup> , 65 <sup>G</sup> , 70 <sup>E</sup> , 75 <sup>C</sup>	Started in Part A, 41 <sup>5</sup> , 47 <sup>7</sup> , 55, 57 <sup>8</sup> , 58 <sup>6</sup> , 61 <sup>8</sup> , 64 <sup>8</sup> , 65 <sup>8</sup> , 69 <sup>5</sup> , 74 <sup>3</sup>	

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<b>Publishing (Final Copy)</b>	Started in Part A, 43 <sup>G</sup> , 49 <sup>D</sup> , 55, 62 <sup>G</sup> , 66 <sup>G</sup> , 71 <sup>F</sup> , 76 <sup>C</sup> , 77 <sup>E</sup> , 78 <sup>D</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>		
<b>Presenting</b>	Started in Part A, 77 <sup>E</sup> , 78 <sup>D</sup> , 79 <sup>D</sup> , 80 <sup>D</sup>		
<b>Capitalization</b>			
• beginning of a sentence	In Part A	Started in Part A, 38 <sup>4</sup> - 40 <sup>4</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 45 <sup>3</sup> , 46 <sup>3</sup>
• first and last names, I, and initials	In Part A	Started in Part A, 38 <sup>4</sup> , 72 <sup>3</sup> , 74 <sup>2</sup> , 76 <sup>3</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 45 <sup>3</sup>
• ranks titles, and abbreviations of ranks or titles	In Part A	Started in Part A, 39 <sup>4</sup> , 74 <sup>2</sup> , 76 <sup>3</sup>	In Part A
• names that show family relationships	In Part A	In Part A	Started in Part A, 46 <sup>3</sup>
• religions, nationalities, races	In Part A	In Part A	In Part A
• geographic areas: streets, cities, states, counties, countries, continents, rivers, oceans, mountains, parks	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup> , 72 <sup>3</sup> , 74 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 38 <sup>1</sup> , 46 <sup>3</sup>
• abbreviations of state names, street names	In Part A	Started in Part A, 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	In Part A
• sections of a country	In Part A		
• days of the week, months of the year, holidays	In Part A	Started in Part A, 39 <sup>4</sup> , 40 <sup>4</sup> , 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	In Part A
• specific businesses, schools, buildings, bridges, monuments	In Part A	Started in Part A, 75 <sup>3</sup>	In Part A
• specific teams, clubs, organizations	In Part A	In Part A	Started in Part A, 44 <sup>3</sup>
• specific historical events, time periods, documents	In Part A	In Part A	In Part A

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• names of planets including earth if referred to as a planet	In Part A	In Part A	
• titles of movies, television shows, books, articles, paintings	In Part A	In Part A	
• names of ships, trains, airplanes, spacecraft	In Part A	Started in Part A, 38 <sup>4</sup>	In Part A
• first word of greeting (salutation)	In Part A	72 <sup>3</sup> , 73 <sup>3</sup> , 75 <sup>3</sup>	In Part A
• first word of closing	In Part A	72 <sup>3</sup>	In Part A
• recognizing when capital letters are not needed		Started in Part A, 38 <sup>4</sup> , 40 <sup>4</sup> , 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	In Part A
• first word of line of poetry	77 <sup>D</sup> , 77 <sup>E</sup>		
<b>Punctuation</b>			
• period to end statements	In Part A	In Part A	In Part A
• period to end declarative sentence	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup> , 40 <sup>4</sup> , 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 39 <sup>1</sup> , 41 <sup>1</sup> , 42 <sup>3</sup> , 43 <sup>3</sup> , 46 <sup>3</sup>
• period to end imperative sentence	In Part A	In Part A	In Part A
• question mark to end interrogative sentence.	In Part A	Started in Part A, 38 <sup>4</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 38 <sup>1</sup> , 41 <sup>1</sup>
• exclamation mark to end exclamatory sentence	In Part A	Started in Part A, 39 <sup>4</sup> , 40 <sup>4</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 38 <sup>1</sup> , 39 <sup>1</sup> , 41 <sup>1</sup>
• exclamation mark after exclamatory interjection	In Part A	Started in Part A, 39 <sup>4</sup> ,	
• period to end abbreviations, initials	Started in Part A, 79 <sup>C</sup> , 79 <sup>D</sup>	Started in Part A, 39 <sup>4</sup> , 75 <sup>3</sup>	In Part A
• comma in a series	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup> , 40 <sup>4</sup>	In Part A
• comma between city and state	In Part A	72 <sup>3</sup> , 73 <sup>3</sup> , 74 <sup>2</sup> , 75 <sup>3</sup> , 76 <sup>3</sup> ,	In Part A
• comma between day and year	In Part A	72 <sup>3</sup> , 73 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	In Part A
• comma after greeting	In Part A	72 <sup>3</sup> , 73 <sup>3</sup> , 75 <sup>3</sup>	In Part A

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• comma after interjection	In Part A	In Part A	
• comma with coordinating conjunction in compound sentences	In Part A	In Part A	80 <sup>1</sup> ,
• comma to end declarative quotation when stem at the end	In Part A	Started in Part A, 39 <sup>4</sup> ,	44 <sup>3</sup>
• comma to end first part of a split quotation.	In Part A	Started in Part A, 39 <sup>4</sup>	38 <sup>1</sup> , 39 <sup>1</sup> , 43 <sup>3</sup> - 45 <sup>3</sup>
• comma(s) with appositives, appositive phrases	61 <sup>B</sup> -63 <sup>B</sup> , 64 <sup>B</sup> , 70 <sup>B</sup>	61 <sup>1</sup> , 62 <sup>1</sup> , 63 <sup>1</sup>	73 <sup>1</sup> , 74 <sup>1</sup> - 76 <sup>1</sup> , 80 <sup>1</sup>
• comma(s) with participial phrases	67 <sup>B</sup> - 70 <sup>B</sup>	67 <sup>1</sup> - 70 <sup>1</sup>	80 <sup>1</sup>
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• dash in haiku	80 <sup>C</sup> , 80 <sup>D</sup>		
• semi-colon	In Part A	Started in Part A, 72 <sup>3</sup> , 75 <sup>3</sup>	In Part A
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• apostrophe in contractions	41 <sup>F</sup> , 42 <sup>E</sup>	41 <sup>3</sup> , 42 <sup>4</sup>	53 <sup>3</sup> , 54 <sup>3</sup> , 55 <sup>3</sup>
<b>Proofreading for correct spelling</b>	Started in Part A, 38 <sup>H</sup> , 39 <sup>F</sup> , 40 <sup>F</sup>	Started in Part A, 40 <sup>4</sup> , 72 <sup>3</sup> , 73 <sup>3</sup> , 76 <sup>3</sup>	Started in Part A, 46 <sup>3</sup>
<b>Proofreading Symbols</b>			
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• add period	In Part A	Started in Part A, 38 <sup>4</sup> , 39 <sup>4</sup> , 40 <sup>4</sup> , 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup> ,	Started in Part A, 46 <sup>3</sup>
• add question mark	In Part A	Started in Part A, 38 <sup>4</sup> , 75 <sup>3</sup>	In Part A
• add exclamation mark	In Part A	Started in Part A, 39 <sup>4</sup> , 40 <sup>4</sup> , 75 <sup>3</sup>	In Part A
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• add a semi-colon			In Part A
• add a colon	In Part A	Started in Part A, 38 <sup>4</sup> , 72 <sup>3</sup> , 75 <sup>3</sup> , 76 <sup>3</sup>	
• remove a colon		In Part A	
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